



The Careers & Enterprise Company

Youth Advisory Group Member

Application Pack

Closing date: 23:59 Sunday 3rd July 2022

To request this application pack in any accessible format such as large font or audio recording, please contact eleonor.marsea@byc.org.uk

[Apply here](#)





The Careers & Enterprise Company

The CEC is the national body for careers education in England, supporting schools and colleges to deliver modern, 21st century careers education. Our mission is to help every young person find their next best step.

Our work includes:

- Training and supporting Careers Leaders
- Bringing employers, educators and providers together through our network of Careers Hubs
- Sharing practical digital tools and resources

What is careers education?

World-class careers education follows the [eight Gatsby Benchmarks](#) of good careers guidance. Amongst other things, the benchmarks highlight that young people need:

- Multiple and meaningful encounters with employers, colleges and apprenticeship providers
- Curriculum learning that links to jobs and relevant skills
- One-to-one personal guidance

Our priorities

To fulfill our mission, we've developed a strategy focused around three priority areas of work.

| | | | |
|-----------------|------------------------------------|---|------------------|
| Mission | Why are we here? | To help <u>every</u> young person find their <u>best</u> next step. | |
| Vision | What are we aiming for? | 21st Century Careers Education for everyone, everywhere | |
| Values | What sort of culture do we want? | Inclusion Trust Collaboration | Change Impact |
| Strategy | What are our priorities this year? | 1. Impact 2. Inclusion 3. Leadership | |

[Read more about our priorities](#) or visit www.careersandenterprise.co.uk/



The British Youth Council

The British Youth Council is the National Youth Council of the UK. As a youth-led charity, we empower young people aged 25 and under to influence and inform the decisions that affect their lives. We support young people to get involved in their communities and democracy locally, nationally and internationally, making a difference as volunteers, campaigners, decision-makers and leaders.

To find out more about the British Youth Council click here:

www.byc.org.uk/

About the Youth Advisory Group

The Youth Advisory Group will be led by the Youth Leadership Team at The Careers & Enterprise Company and will be facilitated and supported by the British Youth Council. This is only the second year of The Careers & Enterprise Company Youth Advisory Group and as new members you will help continue the development of new ways of working and thinking about the direction of this group.

Broadly the purpose of the group is to:

- Shape and influence the role of youth voice in the work of The Careers & Enterprise Company ensuring that youth voice is embedded across the organisation. This could mean sitting on focus groups, engaging with different teams in the organisation and reviewing plans.
- Support The Careers & Enterprise Company in sense checking the organisation's plans and the reasoning behind them.
- To use your lived experience to shape The Careers & Enterprise's work and support with our messaging through blogs, videos etc.
- Develop an increased awareness of the careers programmes and support that young people are entitled to.
- Represent the Careers & Enterprise Company at important engagements, such as roundtable discussions, conferences and other careers events.
- Discuss with The Careers & Enterprise Company how the Youth Advisory Group can further support the organisation's activities.

Whilst we know what the overall purpose of the group is, part of your role will also be to shape the way the group achieves this purpose. We'd be interested to hear any ideas you have in your application.

To find out more about the current Youth Advisory Group and to read about their incredible work, have a look here: <https://www.careersandenterprise.co.uk/who-we-are/youth-voice/>





What we are looking for

We are looking to bring together a group with a wide diversity of careers experience and educational backgrounds, whether this is the beginning of your career journey or whether you are now in employment. We welcome applications from those with experience in state secondary schools, colleges or further education, specialist provision (such as PRU or SEND schools), homeschooled, T Levels, apprenticeship programmes and other training.

Age: 14 - 25 years old (as of the 1st September 2022), including those still in school or college

Location: England - the work of The Careers & Enterprise Company only covers England and so this role is open to any applicants in England. We welcome applicants from all regions.

As part of the shortlisting process we will be looking at your application for evidence of the following:

Skills

- Team work: Able to work within a team to achieve a shared positive outcome
- Communication: Able to speak on behalf of other young people and consider their views
- Accountability: Independent, self-motivated and able to keep in touch with the wider group and support project work remotely.

Values

- Passionate about representing the voices of young people
- Enthusiasm for youth social action and creating positive change for young people
- Interested in influencing how careers services and programmes can be more beneficial for young people

We want to make sure The Careers & Enterprise Company has members with a range of knowledge and skills, and we really welcome applicants who may not have engaged in an opportunity like this before.

"I joined the Youth Advisory Group to represent lower socioeconomic students in particular who have fewer opportunities available than others. I have never had any particular guidance in terms of careers, so I really wanted to help to change this."

Current Youth Advisory Group member.





Equal Opportunities

The Careers & Enterprise Company and The British Youth Council is committed to the implementation of Equal Opportunities throughout its work. We actively welcome and encourage applications from diverse groups including all gender identities, sexual orientations, ethnicities, faith groups, those who live with a disability or have parenting or caring responsibilities.

What we expect from you

In this post you will be advocates and representatives of your peers. We want you to share your thoughts and opinions with us and take a lead on creating change.

Length of post: 1 year, with the opportunity to continue for a second year

Commitment required: Approximately 5 hours per month. This will consist of a 1.5 hour meeting each month, which all members must attend. We would also ask for your commitment to take on light tasks between meetings, where possible.

You will be required to attend the following meetings as part of your Induction and Training:

- Induction Day (in-person): Saturday 3rd September 2022 (this will be either in London or Birmingham)
- Youth Voice Leadership Sessions (online): Weekday evenings TBC
- Careers & Enterprise Masterclass Sessions (online): Weekday evenings TBC

Following your Induction, group members will be given the opportunity to engage with and attend monthly check-in meetings, face to face meetings in September and March and linking with other opportunities of interest such as events, webinars, projects and workshops.

If you require additional support to complete this application or to carry out this role please contact the Youth Engagement Team at eleanor.marsea@byc.org.uk

What you can expect from us

We'll help you develop your leadership skills: You'll receive access to training and skills development opportunities in your role so you develop your confidence as a young leader.





You build close relationships with your peers: You'll benefit from working alongside a motivated team of group members, who you'll be forging bonds with, learning from and supporting each other at every step of the way.

You'll get plenty of support: We will make sure you have all the support you need to take part in our programmes, events and workshops. We are committed to working closely with any members who have specific access needs, ensuring that you feel supported and able to access all engagements. We will be covering all of your costs at in-person meetings, such as travel and food.

There'll be plenty of opportunities: You'll have access to some exciting and important opportunities to have your voice heard nationally. This might include meetings with important decision-makers, attending events with the government and using the British Youth Council as a platform to be seen and heard. These experiences will look great on your CV, LinkedIn or other applications.

Step up as a leader: In due course, we'll be looking to appoint a new Youth Leadership Team and there will be plenty of opportunities for all Youth Advisory Group members to try their hand at leadership, through chairing meetings, leading discussions and supporting your peers.

We'll offer you a Youth Voice qualification: You'll have the opportunity to apply for an ASDAN Youth Voice Award qualification.

"I want you to know that being a Youth Advisory Group member has had such a positive impact on me and the continued support has opened my eyes to what a leader can be."

Current Youth Advisory Group member.

How to Apply

To apply please complete the application form here:

<https://britishyouthcouncil.typeform.com/to/gRg69ush>

As part of your application you will need to prepare and upload either:

1. A written statement (2 pages maximum)
2. A voice recording (3 mins maximum)
3. A video (3 mins maximum)
4. Any other creative way you think gets your answers across.



And we'd like you to answer the following questions:

1. Tell us a little about yourself (in a few sentences!)
2. Why do you think careers support is important/valuable? Tell us about any experiences you might have had.
3. What change would you like to see and what value would you bring to the Youth Advisory Group?

This is the expected recruitment timeline:

- **Tuesday 14th June 2022 17:30 - 18:30:** Drop-in session for potential applicants with the current Youth Advisory Group members
- **Sunday 3rd July 2022 23:59:** Application deadline
- **Friday 8th July 2022:** Shortlisting complete
- **Tuesday, Wednesday and Thursday 12th-14th July:** Group Interviews

After this date the British Youth Council's Youth Engagement Team and the Youth Leadership Team at The Careers & Enterprise Company will shortlist a selection of applicants to invite for a group interview. Unfortunately, due to the volume of applications we expect to receive we will not be able to provide individual feedback.

Queries and Questions

If you have an queries or would like more info please contact Eleanor Marsea at the British Youth Council via email:

eleanor.marsea@byc.org.uk